



CENTRAL OFFICE

50051 Mfundu Mngadi Drive, Kwamakhutha, 4126
Tel. (031) 9051390 Fax: 031 905 1399 Email: cao.CKZCAO@KZNTVET.EDU.ZA

OFFICIAL QUOTATION DOCUMENT

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS

AT:	SALES	DATE ADVERTISED:	13/01/2026
FASCIMILE NUMBER:	(031) 905 7000	ENQUIRIES MAY BE DIRECTED TO:	S. ZONDI
CONTACT NUMBER:	(031) 905 7000	PHYSICAL ADDRESS:	50051 MFUNDI MNGADI DRIVE, KWAMAKHUTHA

REQ NUMBER.....**10643**.....

CLOSING DATE: ...**26/01/2025**...

CLOSING TIME:...**12:00**...

DESCRIPTION:**FACILITIES AND INFRASTRUCTURE**.....

THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO WILL RESULT IN YOUR OFFER BEING DISQUALIFIED)

NAME & ADDRESS OF BIDDER (FIRM)

NAME OF BIDDER:															
PHYSICAL ADDRESS:															
CONTACT NUMBER										FACSIMILE NUMBER:					
SIGNATURE OF BIDDER:										DATE:					
CENTRAL SUPPLIER DATABASE REGISTRATION (CSD) NO.:															
UNIQUE REGISTRATION REFERENCE:															

Item No	Quantity	Description	Brand & model	UNIT PRICE	PRICE	
						C
		REQUEST A SERVICES PROVIDER ROOFING AND RAINWATER MANAGEMENT WORKS				
		SCOPE OF WORKS AND SPECIFICATION IS ATTACHED.				
		NOTE: The site meeting will be held at D Durban Campus on Wednesday (21/01/2026) at 10:00 AM, The address is 1 Jameson Crescent, Umbilo 4313				



DECLARATION OF INTEREST

Any legal person, including persons employed by the "college¹, or persons having a kinship with persons employed by the college, including a blood relationship, may make an offer or offers in terms of this invitation to quote (includes a price quotation, advertised competitive quote, limited quote or proposal). In view of possible allegations of favoritism, should the resulting quote, or part thereof, be awarded to persons employed by the college, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where- - the bidder is employed by the state; and/or - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the quote(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the quote.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the quote.

2.1. Full Name of bidder/representative.....

2.2. Identity Number:

2.3. Position occupied in the Company (director, trustee, shareholder²):

2.4. Company Registration Number:

2.5. Tax Reference Number:

2.6. VAT Registration Number:

2.7. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

[TICK APPLICABLE]

2.8. Are you or any person connected with the bidder presently employed by the state?

yes	no	
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2.8.1. If so, furnish the following particulars: Name of person / director / trustee / shareholder/ member:

..... Name of state entity at which you or the person connected to the bidder is employed:..... Position occupied in the state institution:

.....Any other particulars:.....

2.8.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?

[TICK APPLICABLE]

yes	no	
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2.8.2.1. If yes, did you attach proof of such authority to the quote document?

yes	no	
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(Note: Failure to submit proof of such authority where applicable, may result in The disqualification of your quote



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

CENTRAL OFFICE

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2.8.2.2. If no, furnish reasons for non-submission of such proof:

2.9. Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the college in the previous twelve months?

[TICK APPLICABLE]

yes		no	
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2.9.1. If so, furnish particulars:.....

2.10. Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the college and who may be involved with the evaluation and or adjudication of this quote?
APPLICABLE]

[TICK

yes		no	
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2.10.1. If so, furnish particulars:.....

2.11. Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the college who may be involved with the evaluation and or adjudication of this quote?

[TICK APPLICABLE]

yes		no	
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2.11.1. If so, furnish particulars:.....

2.12. Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?

[TICK APPLICABLE]

2.12.1. If so, furnish particulars:.....

yes		no	
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3. Full details of directors / trustees / members / shareholders. NB: Coastal College will validate details of directors / trustees / members / shareholders on CSD. It is the suppliers' responsibility to ensure that their details are up-to-date and verified on CSD. If the Department cannot validate the information on CSD, the quote will not be considered and passed over as non-compliant according to National Treasury Instruction Note 4 (a) 2016/17.

4 DECLARATION

I, THE UNDERSIGNED (NAME).....CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2.

I ACCEPT THAT THE COLLEGE MAY REJECT THE QUOTE OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....			
Name of Bidder	Signature	Position	Date

NO:

10643



tasa

TOOLMAKING ASSOCIATION
OF SOUTH AFRICA

DURBAN

~~TOOLING CENTRE OF EXCELLENCE~~PRIVATE BAG X01, CONGELLA, 4013 • 1 JAMESON CRESCENT, CONGELLA
TEL: (031) 274 8440/2 • FAX: (031) 206 1921 • E-mail: durban@coastalkzn.co.zaCOASTAL
KZN
COLLEGE
Your Pioneering Centre of Excellence

REQUISITION

FOR PURCHASE OF GOODS / SERVICES

Name of person requesting goods/services:

Gabi Mthembu

Division:

Facilities

DESCRIPTION OF ITEMS / SERVICE (be as detailed as possible - include a separate sheet if required)	QTY. REQ.	VENUE	APPROX. VALUE IN TOTAL	PURCHASE THROUGH C/T/Q	FUNDS BUDGETED		
					YES/NO	OBJECTIVE #	ITEM #
Request a service provider for Roofing and Rain water management works at DBN Campus.							
Scope of work attached.							

Key: C-Contract

T-Tender

Q-Quotation

SIGNATURE OF COMPILER:

DESIGNATION:

Facilities

DATE:

08/12/25

MOTIVATION/COMMENTS:

SIGNATURE OF SUPERVISOR:

DESIGNATION:

Manager

DATE:

08/12/25

PROVISIONING SECTION:

CONFIRMATION THAT FUNDS ARE AVAILABLE/NOT AVAILABLE.

SIGNATURE OF OFFICIAL:

DESIGNATION:

SPD: SCM

DATE:

08/12/2025

DURBAN CAMPUS – SCOPE OF WORK SPECIFICATION

1. Roofing & Rainwater Management Works

1.1 Gutter Cleaning

- Clean all gutters on every building within the campus.
- Remove leaves, debris, vegetation, and other obstructions.
- Flush all downpipes to ensure free water flow.
- Inspect and report any damaged gutter sections needing further repair or replacement.

1.2 Roof Tile Replacement

- Replace all blown-off, cracked, or missing tiles with approved matching tiles.
- Secure loose tiles to prevent future wind-related displacement.
- Ensure all replaced tiles restore the roof's watertight condition.

1.3 Roof Leak Repairs

- Repair all identified roof leaks across campus buildings.
- Apply professional waterproofing systems, sealants, or membranes where needed.
- Perform water testing after repairs to confirm leak resolution.
- Record repairs with photographs and brief notes for audit purposes.

1.4 Removal of Wall-Growing Trees

- Identify and remove all vegetation and trees growing against, inside, or through building walls.
- Remove roots completely and apply a root inhibitor to prevent regrowth.
- Dispose of vegetation safely and off-site.
- Report any structural cracks or damage caused by intrusive roots.

2. Plumbing – External Downpipe Works

2.1 Replacement of Broken Downpipes

- Inspect all campus downpipes and identify damaged, blocked, cracked, or missing sections.
- Remove all broken or non-functional downpipes.
- Supply and install new downpipes matching the existing system (PVC/galvanized steel).
- Install proper brackets, ensure correct alignment, and connect to stormwater outlets.
- Test the new system to confirm full operational efficiency.

3. General Requirements

- All works must comply with OHS Act regulations and college safety requirements.
- Contractor to secure all working areas with cones, barrier tape, and warning signage.
- All waste materials, removed vegetation, and debris to be cleared from the site daily.
- Contractor is responsible for providing all tools, labour, machinery, and materials.

- A joint final inspection with the Facilities Department will be conducted upon completion.